

Meeting Minutes

Heritage Academy
Date: September 16, 2019
Time: 4 PM
Location: Innovation Lab

- I. Call to order: 4:05 PM
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Trennis Harvey	Present
Parent/Guardian	Amanda Edwards	Absent
Parent/Guardian	Jonnis Henderson	Present
Parent/Guardian	Frankie Jackson	Absent
Instructional Staff	Vicki King	Present
Instructional Staff	Alonzo Taylor	Present
Instructional Staff	LaNikah Ware	Present
Community Member	Rev. Eric Powell	Absent
Community Member	Vanessa Barksdale	Absent
Swing Seat	Danny Brown	
Student (High Schools)		

Quorum Established: Yes

III. Action Items *(add items as needed)*

- A. **Approval of Agenda:** Motion made by: Ware; Seconded by: Henderson
 Members Approving: J. Henderson, F. Jackson, V. King, A. Taylor, L. Ware
 Members Opposing: none
 Members Abstaining: none
 Motion [Passes/Fails]Passes

B. **Fill Vacant Positions** *(copy and complete table for each vacant position)*

Vacant Position:	[Parent, Staff, Community, Swing]
Nominee's Name:	Tiffany Favors
GO Team Members In favor	J. Henderson, F. Jackson, V. King, A. Taylor, L. Ware

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GO Team Members Opposed	None
GO Team Members Abstaining	None

C. Fill Open Community Member Seat:

Open Position:	Community Member
Nominee's Name:	Rev. Eric Powell
GO Team Members In favor	J. Henderson, F. Jackson, V. King, A. Taylor, L. Ware
GO Team Members Opposed	None
GO Team Members Abstaining	None

D. Fill Open Swing Seat *(copy and complete table for each nominee for each position – list winners where indicated)*

Open Position:	Swing Seat
Nominee's Name:	Cindra Taylor
Nominated by	Mr. Harvey
GO Team Members In favor	J. Henderson, F. Jackson, V. King, A. Taylor, L. Ware
GO Team Members Opposed	None
GO Team Members Abstaining	None

SWING SEAT RESULT:

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- E. **Approval of Previous Minutes:** *List amendments to the minutes: No New Minutes*
 Motion made by: [Insert Name]; Seconded by: [Insert Name]
 Members Approving:
 Members Opposing:
 Members Abstaining:
Motion [Passes/Fails]

- F. **Election of Officers** *(copy and complete table for each nominee for each position – list winners where indicated)*

i. Chair: Result: Jonice Henderson

Officer Position:	Chair
Nominee’s Name:	Jonice Henderson
GO Team Members In favor	V. King, L. Ware, A. Taylor, J. Henderson, F. Jackson
GO Team Members Opposed	None
GO Team Members Abstaining	None

ii. Vice Chair: Result: Frankie Jackson

Officer Position:	Vice Chair
Nominee’s Name:	Frankie Jackson
GO Team Members In favor	V. King, L. Ware, A. Taylor, J. Henderson, F. Jackson
GO Team Members Opposed	None
GO Team Members Abstaining	None

iii. **Secretary: Result:** Vicki King

Officer Position:	Secretary
Nominee's Name:	Vicki King
GO Team Members In favor	L. Ware, A. Taylor, J. Henderson, F. Jackson
GO Team Members Opposed	V. King
GO Team Members Abstaining	None

iv. **Cluster Representative: Result:** Alonzo Taylor

Officer Position:	Cluster-Representative
Nominee's Name:	Alonzo Taylor
GO Team Members In favor	L. Ware, A. Taylor, J. Henderson, F. Jackson, V. King
GO Team Members Opposed	None
GO Team Members Abstaining	None

- G. *For High Schools:* **Appoint Student Representative**
Student Representative: [Insert Name of Student Representative]

- H. **Review and Approve Public Comment Format** [Insert or attach approved Public Comment Format] Motion to adopt made by: LaNikah Ware Seconded by: Vicki King
 Members Approving: Jonice Henderson, Frankie Jackson, Vicki King, Alonzo Taylor, LaNikah Ware
 Members Opposing:
 Members Abstaining
Motion [Passes/Fails]

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All speakers must sign in using the GO Team Form between 2:30-4:45 PM, as the meeting will begin promptly at 5:00 PM. The form must be filled out completely to include an agenda item and/or topic. Incomplete forms will not be accepted. A maximum of 10 people will be given two minutes to express their concern. Ms. King will serve as the time keeper. Public comment will occur at the end of the meeting. GO Team will not respond to the concerns. Ms. Ware will record the comments and post them online in a FAQ format. If a vote is needed, the team will discuss ways to get public feedback prior to the vote.

- I. **Set GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Location	Public Comment Permitted? (Yes/No)
1	October 7	4pm	Innovations Lab at Heritage Aca.	Yes
2	November 4	4pm	Innovations Lab at Heritage Aca.	Yes
3	December 9	4pm	Innovations Lab at Heritage Aca.	Yes
4	February 3	4pm	Innovations Lab at Heritage Aca.	Yes
5	March 9	4pm	Innovations Lab at Heritage Aca.	Yes
6	October 7	4pm	Innovations Lab at Heritage Aca.	Yes
7				
8				

- J. **Review, Confirm/Update, and Adopt GO Team Meeting Norms**

Members Approving: Henderson, Jackson, King, Taylor, Ware

Members Approving:

Members Approving:

Motion Passes

IV. Discussion Items *(add items as needed)*

- A. **Discussion Item 1:** *[Add description of discussion item and brief summary of the discussion]*

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- B. **Discussion Item 2:** [Add description of discussion item and brief summary of the discussion]
- V. **Information Items** *(add items as needed)*
 - A. **Principal's Report** [Add brief summary of the report and any resulting discussion]
 - B. **Information Item 2** [Add brief summary of the item and any resulting discussion]
- VI. **Announcements** [Add brief summary of the announcements]
- VII. **Adjournment**
 - Motion made by: Jackson; Seconded by: Ware
 - Members Approving: J. Henderson, F. Jackson, V. King, A. Taylor, L. Ware
 - Members Opposing: None
 - Members Abstaining: None
 - Motion Passes

ADJOURNED AT 4:48 PM

Minutes Taken By: V. King

Position: Secretary/Staff Member

Date Approved: November 6